

2024 BBEDC Youth Internship Program

APPLICATION CHECKLIST:

BBEDC accepts Youth Internship Program applications from CDQ residents who meet all eligibility requirements. The requirements of eligibility are:

- ☐ Complete BBEDC Youth Internship Program Application
- ☐ BBEDC Affidavit of Residency Form attached or currently on file with BBEDC (Located on the homepage under Quick Links at www.bbedc.com)
 - (1) Copy of your government issued photo ID (Examples: AK Drivers License/ID card, Military or Tribal ID card)
 - (2) Additional required documentation as stated on form
- ☐ Provide two letters of recommendation
 - (1) One Professional (work or school related)
 - (2) One Personal (cannot be immediate relative)
- ☐ Letter of Interest that includes:
 - (1) Some background information about you.
 - (2) What are your interests?
 - (3) Why should you be selected for this internship?
- ☐ Release of Information Form
- ☐ Relationship Disclosure Form (located on homepage under Quick Links (www.bbedc.com))

APPLICATION SUGGESTIONS:

- Remember only complete applications will be considered
 - Do not leave any blanks on the application - address every section
 - It is your responsibility to make sure your application is complete
- Type your letter of interest and, when possible, the application as well

Note: Applicants in default in any BBEDC programs are no longer eligible to participate in additional BBEDC programs or services until fully compliant.

PO Box 1464 • Dillingham, AK 99576 • Phone: (907) 842-4370 or (800) 478-4370
Fax: (907) 842-4336 or (888) 325-4336 • Website: www.bbedc.com

2024 BBEDC Youth Internship Application

Internship Position(s) _____

Last Name:		First Name:		MI:	Date of Application:
Address:		City	State	Zip Code	Home Phone Number:
Birth date:	Email Address:			Cell Phone Number:	

Employment History

Last or Present Employer:		Nature of Business:		Job Title:
Address:		Phone Number:		Brief Description of Job Duties:
City		State	Zip Code	
Supervisor's Name:		Phone Number:		
Base Salary:	Dates Worked: From: _____ To: _____		Reason for Leaving:	
Past Employer:		Nature of Business:		Job Title:
Address:		Phone Number:		Brief Description of Job Duties:
City		State	Zip Code	
Supervisor's Name:		Phone Number:		
Base Salary:	Dates Worked: From: _____ To: _____		Reason for Leaving:	

Educational History

<i>School Name</i>	<i>City/State</i>	<i>Dates Attended</i> <i>From To</i>		<i>Graduation Date</i>

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Outside Activities

School Activities / Awards: _____

Current Certificates and/or licenses (i.e. driver's license, CPR card, etc.): _____

Past or Present Civic or Cultural Activities – Include offices held: _____

Principal Hobbies: _____

Please list other skills and/or equipment/language experience you have acquired: _____

References (other than family members)

Name	Relationship	Phone Number	Occupation

Date available to start working: _____

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Why did you apply for this program and how will it assist you? _____

How did you learn about this program?

Liaison Website BBEDC Program Other Describe Other
Staff Directory

An Equal Opportunity Employee: We are an equal opportunity employer, and we do not discriminate on the basis of race, religion, national origin, sex, age, handicap, marital status, or status as a disabled veteran. Information provided on this application will not be used for any discriminatory purposes.

I hereby certify that the answers and other information on this application are true and correct and that I understand any misrepresentation or omission of facts on my part will be justification for separation from the company's service, if employed. I understand that my employment may be contingent upon receipt of an alien registration number, verification of birth, and any other pertinent information bearing upon my employment, and that my continued employment depends upon the will of the company or myself.

Signature

Date

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Bristol Bay Economic Development Corporation (BBEDC)

CONSENT AND RELEASE FOR USE OF PHOTOGRAPHS, VIDEO/AUDIO AND WRITINGS

Program: Youth Internship

Date: _____

I, the undersigned, hereby grant BBEDC permission to take photographs and video and audio representations of me. I hereby irrevocably consent to and authorize the royalty free use and reproduction by BBEDC, or anyone duly authorized by BBEDC, of any and all such photographs (including negatives) and video/audio representations, and any and all writings by me for any legitimate purposes, including but not limited to advertising, trade and editorial purposes, at any time in the future in all media now known or hereafter developed, throughout the world. I also consent to the use of my name in connection with such photographs, video and audio representations and writings under the same terms.

I acknowledge that I may receive compensation from BBEDC for my participation in connection with the photographs, video/audio representations, and any and all writings. I agree that I shall have no right of approval, no claim to any further compensation, and no claim arising out of the use, alteration, distortion or illusionary effect or use in any recording or broadcast of my representation

I hereby release, indemnify and hold harmless BBEDC and its officers, directors, agents, and employees from any and all claims which may result at any time by reason of the use of my image, video and audio representations, writings and name, including, without limitation, claims of privacy. My heirs, executors, administrators, and assigns shall be bound by this consent and release.

Applicant Information:

Print name: _____

Address: _____

Telephone: _____

Signature: _____

Parent/Guardian:

I represent that I am the parent/guardian of the above named person who is _____ years old. I hereby consent to the foregoing on my own behalf, and on his/her behalf, relinquish and assign all rights, title, and interest, if any, in said photographs, and release, indemnify, and hold harmless BBEDC and its officers, directors, agents, and employees from any and all claims which may result at any time by reason of their use.

Print name: _____

Address: _____

Telephone: _____

Signature: _____

Relationship: _____

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