



BBEDC
 Bristol Bay Economic Development Corporation
 Box 1464
 Dillingham, Alaska 99576
 Phone 842-4370 or 1-800-478-4370 Fax 842-4336

Employment Application

Position Applying For:				
Last Name:		First Name:		Middle Initial:
Address:		City:	State:	Zip Code:
Home Phone:		Work Phone:		Email Address:

Employment History

Last or Present Employer		Nature of Business	Job Title:
Address:		Phone Number	Brief Description of Job Duties:
City	State	Zip Code	
Supervisor's Name		Phone Number	
Base Salary:	Dates Worked: From _____ To _____		Reason for Leaving:
Employer		Nature of Business	Job Title:
Address:		Phone Number	Brief Description of Job Duties:
City	State	Zip Code	
Supervisor's Name		Phone Number	
Base Salary:	Dates Worked: From _____ To _____		Reason for Leaving:
Employer		Nature of Business	Job Title:
Address:		Phone Number	Brief Description of Job Duties:
City	State	Zip Code	
Supervisor's Name		Phone Number	
Base Salary:	Dates Worked: From _____ To _____		Reason for Leaving:

Educational History

<i>School Name</i>	<i>City/State</i>	<i>Field of Study</i>	<i>Dates Attended</i>		<i>Degree</i>	<i>Graduation Date</i>
			<i>From</i>	<i>To</i>		
<i>High School</i>						
<i>Technical/Trade</i>						
<i>College</i>						
<i>Other Education or Training</i>						

Outside Activities (Exclude those indicating race, color, religion, sex, national origin, age, or handicap)

Professional Memberships: _____

Current Certificates and/or licenses: _____

Past or Present Civic or Cultural Activities – Include offices held:

Principal Hobbies: _____

Special Skills (To be completed by applicant for office/clerical work)

<i>Typing</i>	<i>Office Machines & Computers Experience</i>	<i>Years</i>
<input type="checkbox"/> YES <input type="checkbox"/> NO WPM <input type="text"/>		
<i>Dictation</i>		
<input type="checkbox"/> YES <input type="checkbox"/> NO WPM <input type="text"/>		
<i>Computer Skills</i>		
<input type="checkbox"/> Hardware <input type="checkbox"/> Software		

Please list other skills and/or equipment/language experience you have acquired:

Military History

Branch of Service: _____

From: _____

To: _____

Present Military Affiliation:

None *Reserves (active)* *Reserve (inactive)*

Kinds of Training and duty while in service:

Professional Work References

<i>Name</i>	<i>Title/Relationship</i>	<i>Address</i>	<i>Phone Number</i>	<i>Occupation</i>

May we contact your present employer? ***YES*** ***NO***

Wage or Salary required: _____ ***Date Available:*** _____

An Equal Opportunity Employer: We are an equal opportunity employer, and we do not discriminate on the basis of race, religion, national origin, sex, age, handicap, marital status, or status as a disabled veteran. Information provided on this application will not be used for any discriminatory purposes.

I hereby certify that the answers and other information on this application are true and correct and that I understand any misrepresentation or omission of facts on my part will be justification for separation from the company's service, if employed. I understand that my employment may be contingent upon receipt of an alien registration number, verification of birth, and any other pertinent information bearing upon my employment, and that my continued employment depends upon the will of the company or myself.

Signature

Date

If any of your educational or employment records are under other than the above name, please provide other names:

Thank you for your assistance. If you have questions, please call BBEJC at 842-4370 or 1-800-478-4370.

BRISTOL BAY ECONOMIC DEVELOPMENT CORPORATION

PO BOX 1464
DILLINGHAM, ALASKA 99576

AUTHORIZATION FOR PRIOR EMPLOYER TO RELEASE INFORMATION

(Please read the following statements, sign below, and return to the Human Resources office.)

I, _____, hereby authorize my prior employer(s) to release any and all information relating to my employment with them to the Bristol Bay Economic Development Corporation. I further release and hold harmless both my previous employer(s) and the Bristol Bay Economic Development Corporation from any and all liability that may potentially result from the release and/or use of such information. I understand that any information released by my prior employer(s) will be held in strictest confidence, that it will be viewed only by those involved in the hiring decision, and that neither I nor anyone else not so involved will have the right to see the information.

I understand my rights under Title 5, United States Code, Section 552a, and the Privacy Act of 1974. I hereby waive those rights with the understanding that the information furnished will be used by the Bristol Bay Economic Development Corporation and retained by them in confidence.

I hereby release you, and your organization from any liability of damages that may result from furnishing the information requested.

Applicants Printed Name: _____

Applicants Signature: _____ Date: _____