

BBEDC/ Choggiung Limited Intern Land Use Agent

Duties:

- ✓ Patrols corporate lands to survey and monitor commercial and private users to ensure they are appropriately permitted
- ✓ Issues land use permits to commercial and private users
- ✓ Documents stipulations and trespass policies violations according to established procedures
- ✓ Assists in procurement and supply of essentials necessary to maintain logistical support for Nushagak River Headquarters site and other field camps
- ✓ Assists in the construction, maintenance and repair of building and land improvements necessary
- ✓ Serves as a customer service agent to public and commercial representatives, issuing information about corporate lands, permits, enforcement, etc.
- ✓ Other duties as assigned

Qualifications:

- ✓ BBEDC CDQ community resident
- ✓ Must be 18 years of age or older
- ✓ High School Diploma or GED
- ✓ Valid Alaska Drivers License
- ✓ Certified in First Aid or have the ability to be certified within 30 days
- ✓ At least one-year work experience in retail, customer service, administration, or similar field

Compensation:

- ✓ \$17.00 per hour
- ✓ 40 hours a week with possible overtime
- ✓ June 1 - September 21, 2019

***For an application or more information
please contact BBEDC 842-4370.***

**BBEDC will be accepting applications until 5:00PM on May
24th**