



# ***Community Block Grant***

## **Application Packet**

*Revised 12/2018*

Bristol Bay Economic Development Corporation  
P.O. Box 1464  
Dillingham, Alaska 99576  
Ph: (907) 842-4370  
Fax: (907) 842-4336

\_\_\_\_\_  
(Name of applicant organization)

Resolution \_\_\_\_ - \_\_\_\_

**A RESOLUTION OF THE \_\_\_\_\_ ACCEPTING A GRANT UNDER  
THE TERMS OF THE BBEDC COMMUNITY BLOCK GRANT PROGRAM**

WHEREAS, the Bristol Bay Economic Development Corporation (BBEDC) will provide Community Block Grant (CBG) funding in order to provide BBEDC communities with the opportunity to fund projects that promote sustainable community and regional economic development; and

WHEREAS, the \_\_\_\_\_ is a duly organized governing entity, eligible to participate in the Bristol Bay Economic Development Corporation (BBEDC) Community Block Grant (CBG) Program; and

WHEREAS, \_\_\_\_\_ has elected to receive \$ \_\_\_\_\_ for the purpose of the following project(s) \_\_\_\_\_; and

WHEREAS, \_\_\_\_\_ affirms that the project(s) listed above meet(s) one or more of the economic criteria for the CBG including:

- The project(s) will lead to economic growth that is sustainable by and within the community or region.
- The project(s) contribute to the reduction of poverty.
- The project(s) will contribute to employment and/or long term income generating opportunities for the residents and that the number of short-term and long term jobs that will be created and/or retained can be demonstrated.
- The project(s) provide economic and social benefits for residents.

WHEREAS, the description of and budget for the projects to be accomplished are attached to this resolution; and

WHEREAS, \_\_\_\_\_ acknowledges receipt of and agreement to conform to the BBEDC policies for the CBG program.

NOW THEREFORE BE IT RESOLVED that the \_\_\_\_\_, approves and authorizes the submittal of the attached grant packet for participation in the BBEDC CBG program.

APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

SEAL:

\_\_\_\_\_  
Name & Title

ATTEST: \_\_\_\_\_  
Name & Title

*\*If City entity, also attach resolution or letter of support from Tribal unit.*

\_\_\_\_\_  
(Name of organization)

Resolution \_\_\_\_ - \_\_\_\_

**A RESOLUTION OF THE \_\_\_\_\_ (community organization)  
SUPPORTING THE BBEDC COMMUNITY BLOCK GRANT APPLICATION SUBMITTED BY \_**

WHEREAS, \_\_\_\_\_ (community organization) will submit a BBEDC Block Grant application for (project & total \$ amount) \_\_\_\_\_; and

WHEREAS, the \_\_\_\_\_ (community organization) is a duly organized governing entity, eligible to participate in the Bristol Bay Economic Development Corporation (BBEDC) CDBG Program; and

WHEREAS, the Village Council supports the grant application.

NOW THEREFORE BE IT RESOLVED that the \_\_\_\_\_ (community organization) \_\_\_\_\_ supports the submittal of an application for the CDBG to BBEDC.

APPROVED AND ADOPTED by the \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

SEAL:

\_\_\_\_\_  
Name & Title

ATTEST: \_\_\_\_\_  
Name & Title

**BBEDC Community Block Grant  
Project Information**

**1. Applicant Name & Address:**

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**2. Project Title:**

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**3. Criteria**

Please check all the following listed criteria that apply to your project(s). In the space provided, briefly explain how it meets the criteria that you checked. *Attach additional pages if needed.*

- The project directly or indirectly supports the fishing industry.

Description: \_\_\_\_\_  
\_\_\_\_\_

- The project will benefit all community residents.

Description: \_\_\_\_\_  
\_\_\_\_\_

- The project will lead to sustainable economic growth.

Description: \_\_\_\_\_  
\_\_\_\_\_

- The project will contribute to the reduction of poverty.

Description: \_\_\_\_\_  
\_\_\_\_\_

- The project will contribute to employment and/or long term income generating opportunities for residents.

Description: \_\_\_\_\_  
\_\_\_\_\_

- The project will provide economic and social benefits for residents.

Description: \_\_\_\_\_  
\_\_\_\_\_

**4. Project Manager.** Identify the Project manager, including name, title and contact information:

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## 5. Employment.

\_\_\_\_\_ Number of jobs that will be created \_\_\_\_\_ Temporary \_\_\_\_\_ Permanent

\_\_\_\_\_ Number of existing jobs that will be maintained (not directly funded by this project).

**6. Outcomes.** By way of the following questions, please explain the outcomes that are expected to occur as a result of this/these grant funded project(s). The questions are written to help you to describe the outcomes so that quantitative results can be determined.

Describe new buildings, equipment or other community infrastructure resulting from the grant: \_\_\_\_\_

\_\_\_\_\_

Describe cost of living savings for residents as a result of the grant (i.e. explain any reduced cost or expense experienced by residents as a result of the project): \_\_\_\_\_

\_\_\_\_\_

Describe new businesses or improved businesses that will result from the grant: \_\_\_\_\_

\_\_\_\_\_

Describe feasibility studies, business plans, construction drawings or completed phases of larger projects that will result from the grant project: \_\_\_\_\_

\_\_\_\_\_

**7. Start/Completion.** Describe the start and completion date for the project: \_\_\_\_\_

\_\_\_\_\_

## 8. Maintenance and Operations.

*Complete this section only if separate M&O is being requested in this grant for community owned ice machine or other community owned facilities.*

Community Owned Ice Machine.

*Limited to a maximum of \$25,000 per year provided that the machine is primarily fishery related.*

Tribally or City owned infrastructure. Itemize facilities below. Funds may be used for expenses incurred in carrying out day to day responsibilities for heating oil, gasoline, electricity, telephone service, internet service, minor repairs to facility and equipment, parts and supplies that are related to maintaining/repairing property and equipment.

**Facility**

**Current Use**

**Owned by**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## **9. Narrative.**

Please attach a written description of each project to be accomplished under this grant. The description should include project timeline, description of the phases of the project, resources that will be used including any parts of the project to be contracted to consultants or contractors. Include information about any existing plans, studies or reports that refer to the project as needed infrastructure within the community.

## **10. Attachments.** Please list

# 11. Project budget.

You may produce your own form providing that the required information is included.  
**This Budget form is available as an excel spread. Contact BBEDC.**

Budget Line Item		Block Grant Budgeted Amount	Other Funds Budgeted Amount	Total Project Budget
Infrastructure (Building, Equipment, Plans, etc.)	Consultant/Contractual (Itemize by task)			
	Construction			
	Major purchase (other than equipment)			
	Equipment			
	Freight			
	Personnel/Labor			
	Supplies			
	Travel			
	Insurance			
	Other (Itemize)			
	Sub Total	\$ -	\$ -	\$ -
	20% Indirect or Adm	\$ -		
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
Fuel/Electric to A Asst.	Fuel/Electric Asst.			
	Sub Total	\$ -		
	10% Indirect or Adm	\$ -		
	<b>Total</b>	<b>\$ -</b>		
Ice Machine (Up to \$25,000)	Operations			
	Maintenance			
	Personnel/Labor			
	Supplies (may include fuel, electricity)			
	Other (Itemize)			
Sub Total	\$ -			
20% Indirect or Adm	\$ -			
<b>Total</b>	<b>\$ -</b>			
M&O Itemize by facility. Use additional pages if necessary	Facility:			
	heating oil/gas			
	electricity			
	telephone/internet			
	minor repairs to facility			
	parts/equipment related to maintenance/repair			
	No Indirect or Adm allowed			
	Sub Total	\$ -		
	Facility:			
	heating oil/gas			
	electricity			
	telephone/internet			
	minor repairs to facility			
	parts/equipment related to maintenance/repair			
No Indirect or Adm allowed				
Sub Total	\$ -			
<b>Total M&amp;O</b>	<b>\$ -</b>			
<b>Overall Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Use additional sheets as necessary