

**POSITION OPEN**  
**President/CEO – Bristol Bay Economic Development Corporation (BBEDC)**  
**Dillingham, Alaska**

**Work Location:**  
Dillingham, Alaska

**Salary:**  
DOE -- market competitive

**Geographic Scope:**  
Bristol Bay, Alaska

**Benefits:** 401K, Blue Cross (Health, Dental, Vision),  
Continuing Education -- excellent benefits

**BBEDC Vision:** active engagement in Bering Sea  
Fisheries to develop sustainable economies in the  
region

**Organization in 2010:** ~20 employees  
Revenue and Gains: \$33.5 M  
Expenses: Program/Finance/Admin \$9.6 M  
Net Assets: \$174.0 M

**Required Experience:**

Knowledge and expertise in Alaska Fisheries management issues, with specific understanding of the operations of the North Pacific Fisheries Management Council and Alaska Board of Fisheries. Experience in governmental and political affairs, including work with state agencies affecting fisheries policy and CDQ regulations, federal agencies and Congress. Must be able to work well with the Board of Directors (17), supervise employees, and conduct business subject to direction of the Board and the separate duties delegated to the Chairman. Bachelors Degree in Business Administration or like degree desired. 5-8 years of progressive experience may be substituted for education.

**Duties / Responsibilities:**

Is Chief Executive Officer and is responsible for the business affairs of the Corporation. Assists Chairman of the Board, recognizing that the Chair is accountable to the Board for delegation of all duties. Directs short/long range objectives, policies and budgets, and operating plans for BBEDC/affiliates/subsidiaries. Supervises Chief Operating Officer, Seafood Industry Investment Officer, Finance Officer, and legal counsel. Negotiates contracts as directed by the Board. Has authority to speak on behalf of BBEDC and has responsibility for governmental affairs involving BBEDC. The mission is "to promote economic growth and opportunities for residents of its member communities though sustainable use of Bering Sea resources." Must be able to travel as necessary. EOE.

**Critical Skills:**

- knowledge and expertise in Alaska Fisheries management issues
- understanding of North Pacific Fisheries Management Council
- understanding of Alaska Board of Fisheries
- experience in governmental and political affairs
- solid foundation in financial management
- excellent communicator: written /verbal
- experience in cooperative team management
- strong interpersonal and leadership skills
- ability to work with a Board of Directors
- familiarity w/Bristol Bay, economy, people

**Additional background:**

BBEDC is the Community Development Quota (CDQ) organization for Bristol Bay. It was created in 1992 by the Magnuson-Stevens Fishery Conservation and Management Act to develop economic opportunities for the 17 coastal communities in Bristol Bay. Programs include Commercial Fishing Permit Brokerage, Interest Rate assistance, Community Block Grants, Processing Plant Grants, Technical Assistance for CDQ resident entrepreneurs/communities, Permit Loans for drift or set net permits, Chilling Products, ice barges, help for resident fishermen, Scholarship programs, Seattle internships with harvesting partners, Vocational Training, Seasonal Employment opportunities, and At-Sea-Jobs for seafood processing, among others. ([www.bbcdc.com](http://www.bbcdc.com) / [www.wacda.org](http://www.wacda.org))

BBEDC receives an annual quota for groundfish and crab harvested in the Bering Sea. Pollock dominates CDQ allocated species in terms of volume and royalties generated.

There are no roads connecting Bristol Bay to the rest of the state, so access is primarily by air via Anchorage. The region is also serviced by barge. In 2010, the population of the 17 Bristol Bay CDQ communities was 5,417.

11 other Bristol Bay watershed communities have a population of 1,619. Bristol Bay region total population: 7,026.

**To respond to this posting:**

Please send resume & a 150 word (maximum) statement describing your most significant professional accomplishment.

Use any of the following methods:

**E-mail:** [BBEDCCEOsearch2012@gmail.com](mailto:BBEDCCEOsearch2012@gmail.com)

**Fax:** +1 (907) 562-1568 (call)

**U.S. Mail:** BBEDC CEO Search, c/o Pearson Consulting, 3941 Starburst Circle, Anchorage, AK 99517

**Phone:** +1 (907) 952-3498 -- Tim Pearson, Search Consultant

**Position Open:** January 6, 2012 **Position Closes:** Open until filled (next review Feb. 6)

**BRISTOL BAY ECONOMIC DEVELOPMENT CORPORATION**

**JOB DESCRIPTION**

**POSITION TITLE:** *President/Chief Executive Officer (President/CEO)*

**POSITION DESCRIPTION:**

The President/Chief Executive Officer (President/CEO) is the chief executive officer of the corporation and, subject to the direction of the Board of Directors and the separate duties delegated to the Chairman, shall be responsible for the business affairs of the Corporation.

He/she has authority to speak on behalf of BBEDC and have responsibility for governmental affairs involving the Corporation. He/she shall sign all contracts and obligations authorized by the Board of Directors. He/she may approve, without prior Board consent, contracts for goods and services and other financial commitments from an approved budget for amounts up to \$50,000, so long as the Board of Directors is informed as soon as practical about such actions. He/she shall at the direction of the Board of Directors appoint and supervise legal counsel.

**QUALIFICATIONS:**

- Knowledge and Expertise in Alaska Fisheries Management Issues, with specific understanding of the operations of the North Pacific Fisheries Management Council and Alaska Board of Fisheries.
- Experience in Governmental and Political Affairs, including work with state agencies affecting fisheries policy and CDQ regulations, federal agencies and Congress.
- Strong analytical and reasoning ability including a solid foundation in financial management.
- Highly developed and excellent organizational and communication skills, both oral and written.
- Proficiency in the use of computers and computer applications.
- Strong interpersonal and presentation skills and ability to work with others, with demonstrated experience in cooperative team management.
- Strong leadership qualities including ability to supervise a number of employees with varied skills and understand personnel management and applicable personnel law.
- Familiarity with Bristol Bay and its economy and people.
- Bachelors Degree in Business Administration or like degree desired.
- Five to eight years of progressive management work experience may be substituted for education.
- Preference for residents of Bristol Bay.

**DUTIES AND RESPONSIBILITIES:**

- As President and Chief Executive Officer of the Corporation, carry out the direction of the Board and exercise the Corporation's legal and fiduciary responsibilities to its members.
- Work closely with the Chairman of the Board and assists the Chairman in carrying out his/her duties and responsibilities, including the functions described in his/her separate employment agreement, recognizing that the Chairman is accountable to the Board of Directors for the delegation of all Corporate duties.
- Establish an organization hierarchy and delegate authority to subordinate executives regarding policies, contractual commitments, expenditures, and personnel matters.
- Direct the development of short and long-range objectives, policies, budgets, and operating plans for BBEDC and its affiliates/subsidiaries, as approved by the Board of Directors. Oversee the consistent interpretation, implementation, and achievement of these objectives.
- Supervise the Chief Operating Officer and ensure that Board policies concerning the management and direction of the organization are being implemented.
- Supervise or delegate supervision of the Seafood Industry Investment Officer and Finance Officer.
- Appoint and supervise legal counsel at the direction of the Board of Directors.
- Represent BBEDC at meetings and activities as requested and serve as primary spokesperson for BBEDC with its communities, the public, press, industry groups, and representatives of government, regulators, and affected agencies.
- Act as BBEDC political liaison with state and federal agencies.
- Seek out, identify and work to resolve fishery related issues affecting BBEDC at the direction of the Board.
- Promote the interests of the CDQ program and the participants, but only so long as consistent with the best interests of BBEDC.
- Keep the Board apprised of seafood industry issues that have an impact on BBEDC and the Bristol Bay Region.
- Represent BBEDC on all fishery-related issues and submit and advocate all reports with state and federal agencies.
- Work closely with BBEDC staff to maintain lines of communication and accomplishment of necessary tasks
- Organize and attend corporate meetings and work sessions as required.
- Coordinate the detail work necessary for budget prep and implementation, cash management and banking, accounting and auditing, grants, taxes, purchasing and the implementation of Board policies and procedures.
- Ensure compliance with regulatory issues.
- Attend appropriate industry related meetings and gatherings as needed.
- Negotiate contracts as directed by the Board of Directors.
- Maintain strict confidentiality of all corporate information and operations.
- Travel as required.
- Other duties as required.

**REPORTS TO:**

Chairman and Board of Directors

**DUTY STATION:**

Dillingham, Alaska

**SALARY RANGE: DOE**